



## **Implementation of the Data Seal of Approval**

The Data Seal of Approval board hereby confirms that the Trusted Digital repository Banco de Información para la Investigación Aplicada en Ciencias Sociales (BIIACS) complies with the guidelines version 2014-2017 set by the Data Seal of Approval Board.

The afore-mentioned repository has therefore acquired the Data Seal of Approval of 2013 on September 4, 2013.

The Trusted Digital repository is allowed to place an image of the Data Seal of Approval logo corresponding to the guidelines version date on their website. This image must link to this file which is hosted on the Data Seal of Approval website.

Yours sincerely,

The Data Seal of Approval Board

## Assessment Information

|                                                                                         |                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Guidelines Version:                                                                     | 2014-2017   July 19, 2013                                                                                                                                                                                                                                                                                                                                      |
| Guidelines Information Booklet:                                                         | <a href="#">DSA-booklet_2014-2017.pdf</a>                                                                                                                                                                                                                                                                                                                      |
| All Guidelines Documentation:                                                           | <a href="#">Documentation</a>                                                                                                                                                                                                                                                                                                                                  |
| Repository:                                                                             | Banco de Información para la Investigación Aplicada en Ciencias Sociales (BIIACS)                                                                                                                                                                                                                                                                              |
| Seal Acquiry Date:                                                                      | Sep. 04, 2013                                                                                                                                                                                                                                                                                                                                                  |
| For the latest version of the awarded DSA for this repository please visit our website: | <a href="http://assessment.datasealofapproval.org/seals/">http://assessment.datasealofapproval.org/seals/</a>                                                                                                                                                                                                                                                  |
| Previously Acquired Seals:                                                              | None                                                                                                                                                                                                                                                                                                                                                           |
| This repository is owned by:                                                            | <b>Centro de Información y Docencia Económicas, A. C. (CIDE)</b><br>CIB, 2do. Piso<br>Carretera México-Toluca 3655 Col. Lomas de Santa Fe<br>01210 México<br>D.F.<br>México<br><br>T 55 5081 4005<br>F 55 5727 9800 x2475<br>E <a href="mailto:biiacs@cide.edu">biiacs@cide.edu</a><br>W <a href="http://www.biiacs.cide.edu/">http://www.biiacs.cide.edu/</a> |

# Assessment

## 0. Repository Context

### Applicant Entry

*Self-assessment statement:*

As a bank of information specialized in applied social science research, located in Mexico City, the Data Center for Applied Research in Social Sciences (BIIACS, for its initials in Spanish) is a fundamental resource that complements the Center of Economic Teaching and Research (CIDE, for its initials in Spanish), one of Mexico's most important centers of higher education teaching and research, which is driven by international quality standards and financed with public resources. The purpose of BIIACS is to facilitate the resources to potentiate the empirical knowledge that generates information for the public policy decision making process.

<http://www.biiacs.cide.edu/sites/default/files/noticiactg2.png>

As described in the home page <http://www.biiacs.cide.edu/> this purpose is achieved mainly through the gathering (literally, we request the social science data bases from the producer), treatment, indexing and perpetuation of digitized databases and their corresponding research material produced (documents and maps).

BIIACS also cooperates and contributes with the necessary inputs for think tanks, which undertake research and analysis employing these databases to come up with useful information and reports applicable to both the academic world and different social sectors. For example, BIIACS offers consultation

<http://www.biiacs.cide.edu/consulta>, analysis <http://www.biiacs.cide.edu/analisis>, and assistance

<http://www.biiacs.cide.edu/asesoria>.

(All the pages were visited on 08/07/13)

### Reviewer Entry

*Accept or send back to applicant for modification:*

Accept

*Comments:*

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**1. The data producer deposits the data in a data repository with sufficient information for others to assess the quality of the data, and compliance with disciplinary and ethical norms.**

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

**Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

If the full package of information that should be deposited to facilitate assessment is not available, the data is not deposited. In order to process the deposit, at least the following is required: data base, the methodology, the questionnaire and the codebook. It is optional, but encouraged to include related documents or maps produced; This is optional because having the author's name on the metadata allows for the location of publications in their site.

To insure quality of the data and compliance with disciplinary and ethical norms, we collect and safeguard data bases and documents only from official sources and non government organizations, which comply with the ethical and legal requirements. The following link shows the list of these institutions  
<<http://www.biiacs.cide.edu/acerca/gradecimientos>>.

The data is deposited and organized by communities, subcommunities and collections only by our staff <<http://www.biiacs.cide.edu/acerca/miembros>>, which does some preliminary work to insure the quality and integrity of the information:

1rst. We have an officer (Julio Cesar Mas Alvarado) in charge of requesting primarily official data bases generated by public institutions, along with their questionnaire, methodology and codebook.

2nd. As an added value, the data base is analyzed (by Veronica Flores Olmedo and Gabriela Nava Belmont) for possible errors that can be detected and corrected with the confirmation of the author and, If necessary to maintain homogeneity, a codebook is generated.

All the information collected from the data producer is passed on to data consumers to let them make independent assessments. To get a better idea of this, please note the content on the metadata (methodology, questionnaire, codebook and frequencies, and related information available for download), such as:

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<<http://biiacs-dspace.cide.edu/handle/10089/16345>>.

Not only the citations for publications on the data, but the documents produced by researchers in house (Centro de Investigación y Docencia Económicas, CIDE) are available. Note that the data base used for the document is referenced with its handle at the bottom of its description <<http://www.biiacs.cide.edu/analisis/reportes>>. For other data bases, the user can access publications by visiting the author's website.

To comply with disciplinary and ethical norms, we have privacy policies <<http://www.biiacs.cide.edu/privacidad>>, instructions for citations <http://www.biiacs.cide.edu/consulta/citacion>, as well as disclaimers for the use of the data, and information of the creative commons licencing and "Copyright 2008 [www.biiacs.cide.edu](http://www.biiacs.cide.edu) All rights reserved" <<http://biiacs-dspace.cide.edu/handle/10089/16462>>.

There are links to documents and maps that have been produced with the data <<http://www.biiacs.cide.edu/analisis/reportes>>.

All of this information is collected from the institucional data producer, as well as the information generated as a result of subsequent analysis, is available for replicability and to let the data consumer make independent assessments.

(All the pages were visited on 08/07/13)

## **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## **2. The data producer provides the data in formats recommended by the data repository.**

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

If the data producer doesn't donate the data in formats employed by the data repository, is not a problem because our staff translates any format into TXT, SPSS, RTF or PDF, prior to depositing the data.

The only restriction for the data producer or author is that the data be in electronic format.

To insure quality control, our staff deposits the data base in the preferred formats TXT and SPSS, and for documents in RTF, PDF and TXT.

Our staff does the translation of any electronic format to our preferred formats and no tools to check for compliance are necessary.

Only our staff can deposit the data, once the preferred format and the quality control checks are met.

Our staff personally requests all the information with regards to the data from the author or producer (all the metadata is then facilitated to the final user).

NOTE: these can be verified by accessing the metadata of the data base (for example: <<http://biiacs-dspace.cide.edu/handle/10089/16345>>) and noting that only TXT, SPSS, RTF and PDF formats are published (the exception is EXCEL for qualitative data).

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*Accept or send back to applicant for modification:*

Accept

*Comments:*

### **3. The data producer provides the data together with the metadata requested by the data repository.**

*Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

#### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

To insure quality control, our staff complements the administrative metadata. We only request from the producer that the methodology, questionnaires and codebook be provided.

We do not use deposit forms as the depositors are the members of our staff, which insure full compliance with the D-Space built in Dublin Core format. This is one of the benefits provided by our system, as seen on the second paragraph of the following link: <<http://www.biiacs.cide.edu/acerca/beneficios>>.

No other user friendly ways are needed, as the Dublin Core Element Set, contains all the fields for our staff to fill, once the necessary inputs are available.

We have a quality control check for the final approval of the metadata. Veronica Flores Olmedo is in charge of quality control <<http://www.biiacs.cide.edu/acerca/miembros>>.

The adherence to the report of the metadata standard is insured with the completion of fields of the Dublin Core Element Set.

These metadata items are relevant for the data consumers by facilitating the search by author, title, theme, date of publication and/or communities.

Our quality control staff only permits deposits of data when the sufficient metadata (producer's info, methodology, codebook, intellectual property or citation information) is available.

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Examples: <http://biiacs-dspace.cide.edu/handle/10089/16345> and  
<http://biiacs-dspace.cide.edu/handle/10089/16370>

(All the pages were visited on 08/07/13)

## **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

#### **4. The data repository has an explicit mission in the area of digital archiving and promulgates it.**

*Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

#### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

Our mission statement emphasizes the importance of preservation of the digital archiving. <<http://www.biiacs.cide.edu/acerca/mision>>. It is under the authority of the Coordinator, Jose Ramon Gil Garcia, our head of staff <<http://www.biiacs.cide.edu/acerca/miembros>> and backed by the Consultative Counsel <<http://www.biiacs.cide.edu/acerca/consejo>>.

We are financed with public resources; therefore we are required to comply with our activities in adherence with our mission statement. Annually we elaborate a work plan. Twice a year, we elaborate a report of the activities.

Our mission statement is implemented with the execution of the annual objectives. For example, this year we will preserve about 85 databases, to approach a total of 5,000.

We carry promotional activities through our quarterly bulletin, and in the news and events section <<http://www.biiacs.cide.edu/eventos>>.

(All the pages were visited on 08/07/13)

#### **Reviewer Entry**

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Accept

*Comments:*

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## **5. The data repository uses due diligence to ensure compliance with legal regulations and contracts including, when applicable, regulations governing the protection of human subjects.**

### *Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

## **Applicant Entry**

### *Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

### *Self-assessment statement:*

The repository is a legal entity, which is financed with public resources as it is a non-profit public institution within a research center (Centro de Investigación y Docencia Económicas, CIDE <<http://cide.edu/presentation.htm>>). You can access our site (BIIACS, under the heading for services or servicios) directly through CIDE's home page: <<http://cide.edu/index.htm>>. The following link will give you a broad idea of our status <<http://www.biiacs.cide.edu/sites/default/files/noticiactg2.png>>.

Currently, there is no need for the repository to use standard/template/mode contract(s) with data producers because our data does not consist of micro data that exposes the integrity of human subjects. In the near future, an internal policy may be implemented so that the databases of all research conducted by CIDE's researchers be available, after a grace-period. Some organizations, such as the national chapter of International Transparency (Transparencia Mexicana) by default make their data available for us to deposit. In most cases, other public institutions, such as Presidency of the Republic facilitate their data by formal request.

No contract is required from data consumers, other than their acceptance to the terms and conditions specified at the time of registration <<http://biiacs-dspace.cide.edu/register>> in our site, at the time of consultation of data <<http://www.biiacs.cide.edu/consulta>>, below the metadata sheet (copyright and license of use) and before downloading the data (must be a registered user in order to view this).

The conditions and terms of use are published in the metadata as "Licencia de uso (License of use)". For example: <<http://biiacs-dspace.cide.edu/handle/10089/16464>>

We are in compliance with the copyright laws, and all the preventive measures are taken by providing information (for use and citation). In case of violation of the measures, national and international laws are enforced by the authorities.

We currently do not manage data with disclosure risk.

(All the pages were visited on 08/07/13)

### **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## **6. The data repository applies documented processes and procedures for managing data storage.**

*Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

We do have an internal preservation policy for our repository.

We do have a strategy for backup / multiple copies. The strategy consists in updating weekly the most recent data and monthly the whole data of the repository, by our Maintenance System Engineer, Cesar Gutierrez Tenorio <<http://www.biiacs.cide.edu/acerca/miembros>>.

This is accomplished through the safekeeping in a DELL backup server.

The server has monitoring process, which notify the administrator in case of an alert.

The administrator is the only one who has access to the backup server and he uses SYMANTEC software for the encryption and safety of the data.

Because the preservation of the information is done in a backup server, a general clean is done annually and its back up goes into external disks so that the server has enough storage for the daily operations.

(All the pages were visited on 08/07/13)

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Accept

*Comments:*

## **7. The data repository has a plan for long-term preservation of its digital assets.**

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

We are using primarily free open standard formats, such as TXT, RTF and PDF. These open source formats can be observed at the metadata at the table with the heading "Archivos en el item" at the following link <http://biiacs-dspace.cide.edu/handle/10089/16345>.

We have an open source software (DSpace) for the up keeping and long-term usability of the data. These can be observed on the following URL <http://biiacs-dspace.cide.edu>.

We also have a preservation service for the data with the use of handles. For example: <http://hdl.handle.net/10089/16345>.

(All the pages were visited on 08/07/13)

### **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## 8. Archiving takes place according to explicit work flows across the data life cycle.

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

### Applicant Entry

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

Our archiving takes place according to explicit work flows across the data life cycle. At the time of requisition of the data, our staff solicits all the information for the metadata that can be provided by the producer (data base, methodology, questionnaires, and codebooks); the rest of the metadata (administrative) is completed with the fulfillment of the Dublin Core Element Set.

DSpace provides a functionality that allows us to control for the data workflow. The second paragraph in the *beneficios* section references this feature <<http://www.biiacs.cide.edu/acerca/beneficios>>.

The only decision-making in the process corresponds to the personnel in charge of the quality control (to guarantee that every field required is filled), prior to the deposit of the data.

The person in charge of quality control is a Biblioteconomist (Veronica Flores Olmedo). Her assistant is a technician (Gabriela Nava Belmont) <<http://www.biiacs.cide.edu/acerca/miembros>>.

We only handle data bases related to social sciences <<http://www.biiacs.cide.edu/acerca/mision>>. Along with the data bases, we handle documents and maps, which are produced with these data bases <<http://www.biiacs.cide.edu/analisis/reportes>>. These data is organized in communities, sub communities and collections <<http://biiacs-dspace.cide.edu/community-list>>.

With regards to the selection process, we follow up on the requests (monitored through a survey) of the data consumers to increase the availability of the desired data bases in our collection.

If the data does not fall within the mission (social sciences), it is not solicited by our staff, and thus it is not deposited in our repository.

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To guard the privacy of subjects we do not handle sensitive information.

We specify the data producers about the minimum requirement of metadata that we solicit and then our staff handles the completion.

(All the pages were visited on 08/07/13)

### **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## **9. The data repository assumes responsibility from the data producers for access and availability of the digital objects.**

*Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

The repository doesn't have licenses or contractual agreements with the data producers. We compile the data in line with our mission (social sciences) and as requested by our data users or as considered relevant.

The repository doesn't enforce licenses with the data producers. The licenses are complied with by the official institution that carries on the surveys <<http://www.biiacs.cide.edu/acerca/agradecimientos>>.

In the form that we request and handle the data produced by official institutions, we have not had a need to handle a crisis with regards to licensing.

(All the pages were visited on 08/07/13)

### **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## **10. The data repository enables the users to discover and use the data and refer to them in a persistent way.**

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

The data repository enables the users to discover and use the data and refer to them in a persistent way.

Data is provided in formats used by the designated community. Each data has a unique identifier (handle) <<http://hdl.handle.net/10089/16345>>.

The repository offers search facilities. The data user can identify data by communities, author, title, date, themes <<http://biiacs-dspace.cide.edu/community-list>>. Deep searching is possible by applying filters and/or narrowing the search <<http://biiacs-dspace.cide.edu/discover>>.

The repository offers persistent identifiers (handles) <<http://hdl.handle.net/10089/16345>>.

(All the pages were visited on 08/07/13)

### **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## 11. The data repository ensures the integrity of the digital objects and the metadata.

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

### Applicant Entry

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

The repository utilizes checksums to verify data integrity. Dublin Core allows for the handling of the metadata at the different stages, within DSpace. See the second paragraph in the following page <<http://www.biiacs.cide.edu/acerca/beneficios>>.

The integrity of the data and metadata is monitored as it follows the work flow in a controlled environment. Once the metadata is in the repository, the access is available only for viewing and downloading; no one is able to modify its content.

The repository only deals with one version of the data.

(All the pages were visited on 08/07/13)

### Reviewer Entry

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## 12. The data repository ensures the authenticity of the digital objects and the metadata.

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

### Applicant Entry

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

To insure the authenticity of the data, we request data only from the original official source  
<<http://www.biiacs.cide.edu/acerca/agradecimientos>>.

If possible errors in the data are detected, we let the producer know and they handle the changes. If the errors cannot be corrected, such as when the author is no longer available, this is stated in the metadata as an alert for the data consumer.

The repository maintains links to metadata and to other datasets. Related datasets are enounced at the metadata<<http://hdl.handle.net/10089/16345>>. The prior link is an example of links to the metadata and once at that page you can view related datasets in the section of Themes (*Temas*), but also at the bottom of the page under related items titled as "**Este ítem aparece en la(s) siguiente(s) colección(ones)**".

We do not handle different versions.

Our only depositor is our quality control or the administrator in our staff (Veronica Flores Olmedo)  
<<http://www.biiacs.cide.edu/acerca/miembros>>.

(All the pages were visited on 08/07/13)

### Reviewer Entry

*Accept or send back to applicant for modification:*

Accept

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E [info@datasealofapproval.org](mailto:info@datasealofapproval.org)

*Comments:*

### **13. The technical infrastructure explicitly supports the tasks and functions described in internationally accepted archival standards like OAIS.**

*Minimum Required Statement of Compliance:*

3. In progress: We are in the implementation phase.

#### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

We (BIIACS as part of the Centro de Investigación y Docencia Económicas) are the repository #202 (<[http://www.dspace.org/index.php?option=com\\_formdashboard&orderby=InstNameASC&page=5&Itemid=151](http://www.dspace.org/index.php?option=com_formdashboard&orderby=InstNameASC&page=5&Itemid=151)>) in the DSpace Registry (<[http://www.dspace.org/index.php?option=com\\_content&catid=85&id=899&view=article](http://www.dspace.org/index.php?option=com_content&catid=85&id=899&view=article)>).

With the use of the Dublin Core Element for the metadata creation (see content 2.3 at <[http://www.dspace.org/1\\_6\\_0Documentation/ch02.html](http://www.dspace.org/1_6_0Documentation/ch02.html)>) a built in feature of the implementation of a DSpace system to handle the data, BIIACS carries out the six mandatory Functional Entities of the OAIS model.

Note: The only significant deviation from the OAIS model is that we take an additional step to insure homogeneity and quality control by carrying out all the Data PRODUCER tasks depicted in the model, except for the data production. The PRODUCER simply provides the data to our Data Requestor (<<http://www.biiacs.cide.edu/acerca/miembros>>) and answers questions that may arise during the curating process, prior to the elaboration of the Archival Information Packages (AIPs).

1) Ingest: The Submission Information Packages (SIPs) are received for curating and are assigned by topics related to the Social Sciences (Economic Development, Education, Health, Migration, Equity, etc.) to a member of our staff. That person receives the submission, normalizes the file formats, elaborates codebooks, and assembles the Archival Information Packages (AIPs) with all the Descriptive Information (see 2.4 and 2.9 at <[http://www.dspace.org/1\\_6\\_0Documentation/ch02.html](http://www.dspace.org/1_6_0Documentation/ch02.html)>).

2) Archival Storage: Once the AIPs are received from Ingest, our quality control person takes charge. By using the capabilities of DSpace the metadata (descriptive, administrative and structural, as seen on the link for 2.3, above) is created. The DSpace system allows for the AIPs to complete the cycle process for Archival.

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3) Data Management: This function is executed during the creation of the metadata (descriptive, administrative and structural), as seen on the prior step.

4) Preservation Planning: This part of the process is monitored on an ongoing basis by our Systems Engineer. Periodically the information is backed up, open source software is prioritized, and technology upgrades considered. The repository has a plan for infrastructure development in accordance with the technological demand. We have a commitment to maintain the perpetuity of the data with the highest standards, as part of our mission and vision <<http://www.biiacs.cide.edu/acerca/mision>>.

5) Administration: Contract agreements with the Data Producer are not necessary because the producer simply produces the data and facilitates it by our request. Our Directors duties include the supervision for the overall operation of the Archive system and all the staff contributes for the up keeping of the standards and policies and customer support.

6) Access: The Dissemination Information Packages, query responses and reports are delivered to CONSUMERS, who are registered users. DSpace allows for searching, locating and description of the information stored. Once registered, there is no limited access as all the information is publicly available. We do not handle sensitive information that contains micro data.

(All the pages were visited on 08/07/13)

## **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*



## 14. The data consumer complies with access regulations set by the data repository.

### *Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

## Applicant Entry

### *Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

### *Self-assessment statement:*

The data consumer complies with access regulations set by the data repository.

The repository use End User License with data consumers. This is observed at the bottom of the metadata headings with the subtitle "**Licencia de uso:**" <<http://biiacs-dspace.cide.edu/handle/10089/16345>>.

We do not have any particular special requirements which the repository's holdings require, since all our users have the same level of free access to our holdings, once registered in our system.

Our repository does not handle confidential data that require restricted-use.

Our repository makes use of special licenses, e.g., Creative Commons Attribution, as seen in at same heading mentioned in the link above.

(All the pages were visited on 08/07/13)

## Reviewer Entry

### *Accept or send back to applicant for modification:*

Accept

### *Comments:*

**15. The data consumer conforms to and agrees with any codes of conduct that are generally accepted in the relevant sector for the exchange and proper use of knowledge and information.**

*Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

**Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

The repository does not need to deal with any relevant codes of conduct. To comply with disciplinary and ethical norms, we have privacy policies <<http://www.biiacs.cide.edu/privacidad>>, instructions for citations <http://www.biiacs.cide.edu/consulta/citacion>, as well as disclaimers for the use of the data, and information of the Creative Commons Licensing and "Copyright 2008 [www.biiacs.cide.edu](http://www.biiacs.cide.edu) All rights reserved" <<http://biiacs-dspace.cide.edu/handle/10089/16462>>.

The repository does not need to deal with codes of conduct specifically pertaining to protection of human subjects, since our data does not consist of micro data that exposes the integrity of human subjects.

The terms of use to which data consumers agree are: respect the author's rights for which the citation is facilitated as part of the metadata (with the heading **Citacion**), as well as the consideration of the license of use (**Licencia de uso**). The data must be used for licit means respecting the terms of the Creative Commons Attribution 2.5 <<http://biiacs-dspace.cide.edu/handle/10089/16462>>.

The repository is part of the institution Center of Economic Teaching and Research (CIDE, for its initials in spanish) <<http://www.biiacs.cide.edu/sites/default/files/noticiactg2.png>>.

If the requirements are not complied with, the measures in place are the legal consequences that may apply, according to national and international laws.

The repository provides information of the laws to the use of the data.

(All the pages were visited on 08/07/13)

## **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*

## **16. The data consumer respects the applicable licences of the data repository regarding the use of the data.**

*Minimum Required Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

### **Applicant Entry**

*Statement of Compliance:*

4. Implemented: This guideline has been fully implemented for the needs of our repository.

*Self-assessment statement:*

The data in the repository is of public character and the terms of use are subject to the copyrights and Creative Common Licence, as specified in the metadata <<http://biacs-dspace.cide.edu/handle/10089/16345>>.

If these licences are not complied with, the data user is subject to the legal consequences that may apply. With respect to the documents that are in the repository, all of them reference the unique handles for the data base employed for their creation <<http://www.biiacs.cide.edu/analisis/reportes>>.

(All the pages were visited on 08/07/13)

### **Reviewer Entry**

*Accept or send back to applicant for modification:*

Accept

*Comments:*